

The 30-credit master of science degree in School Business Leadership addresses the practical issues school business leaders face every day. Courses are designed to provide advanced training for school business personnel or those seeking positions in the school business field.

Courses address a variety of school business functions, including:

- Public relations
- Facility management
- Financial operations
- Human resources
- Information technology
- Food service



FOR MORE INFORMATION

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MASTER OF SCIENCE DEGREE
SCHOOL BUSINESS LEADERSHIP



WILKES UNIVERSITY

ONLINE



“I apply the knowledge learned from these classes to my actual work experience every day.”

**- Laura Cowburn, Assistant to Superintendent for Business Services
Columbia Borough School District, Pa.**

Wilkes University's master's degree in School Business Leadership is held completely online. This convenient format allows students to learn from anywhere and on their schedule, while providing plenty of interaction with classmates and instructors.

“This was the best program I could take for advancing my knowledge and career. I feel that the information gained was one of the most valuable resources in advancing my professional career. Anyone in school business or considering a career in school business should give serious consideration to this program.”

Jason Barnett, Business Administrator, Brookville Area School District, Pa.

Wilkes collaborated with the Pennsylvania Association of School Business Officials to develop this advanced course of study. The program consists of 10 courses, or 30 graduate credits.

**FOR MORE INFORMATION,
VISIT WWW.WILKES.EDU/SBL**

TAKING ONLINE COURSES

Our online course management system is easy to use and allows for a high level of interaction with instructors and classmates. Students log in to obtain information on course content, assignments, due dates and to participate in online discussions with participants and the instructor.

ADMISSION REQUIREMENTS

Applications must have a baccalaureate degree from an accredited institution. Applicants should submit:

- Online application
www.wilkes.edu/applyonline
- Official undergraduate degree transcripts
- Two letters of recommendation

ABOUT WILKES UNIVERSITY

Wilkes University is one of the largest private providers of graduate education to teachers in Pennsylvania. Wilkes offers a variety of innovative and practical master's degree programs in education, a doctor of education degree and several letter of endorsement programs. Wilkes was recently recognized by The Chronicle of Higher Education as one of the fastest growing universities in the country.



COURSE OF STUDY

Courses can be taken in any order except ED 510. This is a capstone course and must be taken during the last semester of the program.

- SBL 501 Public Relations and School Communications
- SBL 502 School Facility Management
- SBL 503 Financial Operations of School Districts
- SBL 504 Financial Planning and Management for School Business
- SBL 505 Human Resources in Education
- SBL 506 Materials Management in Schools
- SBL 507 Information Technology in Education
- SBL 508 Student Transportation
- SBL 509 Food Service in Education
- SBL 510 Leadership for School Business*

**capstone; dept. permission required*