

**The ASSOCIATION OF SCHOOL BUSINESS OFFICIALS of
MARYLAND and the DISTRICT OF COLUMBIA
65th Annual Spring Conference Minutes
May 22 – 24, 2017**

Monday, May 22, 2017 - First General A.M. Session

President LaPorta called the 65th Annual Spring Conference to order at 8:30 a.m. in the Ball Room of Ocean City's Convention Center, Ocean City, Maryland.

Introductory Remarks, President LaPorta

Financial supporters of Sunday's events were recognized and thanked: ABM Building & Technical Solutions sponsored the Emerging Leaders Event; Sunday Night Gala sponsors: American Fidelity Assurance-Strategic Partner; Horace Mann Company-Past Presidents' Reception; Tyler Technologies-Musical Entertainment; Henry Adams Company and Phillips Way-Member/Guest Reception.

Invocation and Pledge of Allegiance, President-Elect Tolbert

Committee Recognitions, President LaPorta

The conference committee members and chairs were recognized for devoting the time and efforts that it takes to pull this conference together each year: Professional Development, Chair Steve Starmer; Conference Arrangements, Chair Suzanne Jones; Exhibits, Chair Cindy Reilly; Golf, Chairs Tom Leary, Don Krempel and Sally Philbin; Technology, Chair Scott Germain.

Conference Sponsor Recognitions, President LaPorta

President LaPorta referred to the program and signage which highlights our conference sponsors for specific events like the Sunday Night Gala sponsors thanked earlier. Recognition also goes out to: Gilbert Architects-Conference Registration Gift; Daly Computers-Laptops for the Classrooms and Registration; Dell Computers-Laptops at Email Kiosk; U.S. Communities-Tuesday Breakfast; North Pointe Builders-Exhibit Floor Refreshments; HAVTECH-DJ at Phillips Night; and 2ndGear. The entire ASBO Board and attendees extend their appreciation to these vendors for their continual dedication and financial support.

Welcome and Introductions of ASBO International Affiliates and Guests, President LaPorta

- Brenda Burkette, Immediate Past President, ASBOI and Oklahoma ASBO
- Ann Wade, Campaign Manager, Colorado ASBO & Past Executive Director, Oklahoma ASBO
- Bill Sutter, Past President, Colorado ASBO
- Bert Huszcza, Executive Director, Colorado ASBO, Past President, ASBOI
- Jackie Wallenstein, ASBOI Staff
- Molly Barrie, ASBOI Staff
- John Donahue, Executive Director, New Jersey ASBO
- Michele Roehmer, New Jersey ASBO
- Teri Weeks, New Jersey ASBO
- Susan Young, New Jersey ASBO
- Diane Fox, New Jersey ASBO
- Lou Pepe, New Jersey ASBO
- Matt Clarke, New Jersey ASBO
- Curtis Richards, President, Pennsylvania ASBO
- Ken Nickoles, Past President of ASBO MD&DC and ASBO International with his wife Doris

Introduction of Exhibitor Milestone Awards, President LaPorta

President LaPorta asked Cindy Reilly, Exhibits Chair, to join him to thank the many exhibitors who are to be recognized for their years of support. Attendees are encouraged to take notice of the 20 first-time exhibitors in the Hall. At this time, three Exhibitors were acknowledged for their decades of support to our association as Milestone Award Recipients. Their longevity truly displays a partnership with ASBO:

- Nicholas P. Pipino with 45 years
- Johnson Controls, Inc. with 40 years
- Kurtz Bros. with 40 years

Approval of the 2016 Fall Conference Meeting Minutes, Secretary Jones

(Copy emailed to all members and available link on the ASBO Mobile App & Website), held at Maritime Conference Center, Linthicum, Maryland, November 4, 2016.

Motion: “To approve the minutes,” by Ken Nickoles, second by Tim Brooke. The vote to approve was unanimous.

Treasurer’s Report, Treasurer Brooke

(Copy emailed to all members and available link on the ASBO Mobile App & Website)

Presentation of the Slate of Nominees, Past President Mayle

(Copy emailed to all members and available link on the ASBO Mobile App & Website)

- Vice President-Christina Gates Gray, St Mary’s County
 - Treasurer-Tim Brooke, Dorchester County, 2 yr term-July 1, 2017 thru June 30, 2019
- Three Directors-At-Large (Two year terms: 2017-2019)
- Bridgette Hurt, District of Columbia
 - BJ Devkota, Charles County
 - Craig Blackwell, Howard County

There was a call for nominations from the floor. Hearing none, a motion was made:

Motion: “To close the 2017/18 nominations,” by Ken Nickoles, second by Steve Raucher. The vote to approve was unanimous.

Hearing that all positions are unopposed, a motion was made:

Motion: “To elect the 2017/18 slate of officers as presented by Past President Mayle,” by Ken Nickoles, second by Steve Raucher. The vote to approve was unanimous.

President LaPorta announced that the new officers, to include current Board members to be re-instated for 2017/18, are to be sworn in during the Tuesday afternoon Business Meeting.

Business Meeting in Recess, President LaPorta

President LaPorta announced that the Business Meeting is in recess until 1 p.m. today and reminded attendees that the Exhibits Floor opens at 9 a.m. and has dedicated time from 9 - 10 a.m. Educational Sessions will begin promptly at 10 a.m.

Monday, May 22, 2016, Second General P.M. Session

Past Presidents Recognition, President LaPorta

President LaPorta asked all of the ASBO MD&DC Past Presidents to stand and be recognized. As current President, he sincerely thanked them for their years of service and dedication.

Presentation of President's Awards, President LaPorta

The following members were chosen as this year's recipients for Presidential Awards. Each were called to the stage individually to be recognized with a special appreciation message from President LaPorta as dedicated and extremely supportive members who have gone above and beyond for many years; especially during his term as President:

- Tim Brooke
- George Colburn
- Ben Gittes
- John Cavanaugh
- Jeff Parker
- Steve Starmer
- Lori Walls

Presentation of Certification Awards, President LaPorta

ASBO MD&DC had introduced a new Certification Program a few years ago for three Certificates: Certified School Business Specialist-CSBS, Certified School Business Official-CSBO, and Certified School Business Administrator-CSBA). This year's recipients who earned their Certificate: Terri Lundskow (Charles County) and Hope Miller (Frederick County), as CSBS (Certified School Business Specialist) and Bill Meekins (Frederick County) for the CSBO (Certified School Business Official) Congratulations were extended to all three. A total of five ASBO MD&DC members are now certified under the new certification program.

Presentation of Faye Miller Leadership Eagle Institute Education Award, President LaPorta

This award was developed in 2011 and was inspired by Fay Miller, retired Assistant Superintendent of Kent County, who has served in various leadership roles in both ASBO MD&DC and ASBO International. In 2006, Fay received the very prestigious ASBO International Eagle Award. Our award is in recognition of Fay's exemplary service to education and her commitment to excellence. The 2017 recipient was announced as Tom Mulligan from Frederick County. This award sponsors his attendance at the ASBO International's Eagle Institute to be held in July in Gettysburg, PA.

ASBO CARES, President LaPorta

In 2014/15, ASBO CARES was formally created and named as a way for our organization to promote and financially support a chosen community service through donation requests at the Spring Conference. Informally, many past years' conferences highlighted a cause and solicited monetary support for a worthy community charity during the conference, and since 2014, ASBO's annual budget has supported ASBO CARES by making a financial match of dollars raised - up to \$1,000. The 2017 fundraising efforts are for Best Buddies, Maryland. This non-profit organization offers a one-to-one friendship and leadership development programs, positively impacting nearly 52,420 individuals with and without disabilities in Maryland. Their mission mirrors the president's theme of "Mentorship." Best Buddies, Maryland is also affiliated with Best Buddies International. Amy Wells and Kaitlyn Trexler of Fallston High School's Best Buddies Chapter in Frederick County, gave an outstanding presentation.

ASBO CARES, continued

A personalized video message from the Founder, Chairman and CEO of Best Buddies, International, Anthony Shriver, was shared in which he thanked ASBO MD&DC for giving the Fallston High School Chapter the opportunity to talk about the Best Buddies' mission. All attendees were encouraged to donate to this worthwhile organization. Additionally, President LaPorta and Matt East, from U.S. Communities presented Kaitlyn Trexler with a \$1,000 college scholarship on behalf of her leadership and devotion to Best Buddies at Fallston High School. President LaPorta thanked Fallston High School's "Best Buddies" representatives.

Business Meeting in Recess, President LaPorta

All attendees were then released to the Exhibits Hall, which is open 2 - 4:00 p.m. Ice Cream will be served on the floor at 2 p.m. and dedicated time is from 2 - 3:00 p.m., to be followed by 3:00 p.m. education sessions. The Tuesday schedule begins with a 7:00 a.m. breakfast buffet in the second floor ballroom, and the keynote address by Michelle Prince at 8:30 a.m.

Tuesday, May 23, 2017, Third General A.M. Session

Third General Session, President LaPorta

President LaPorta called the third General Session to order at 8:30 a.m. He reviewed his previous day's observations: a lot of networking among colleagues, outstanding attendance and conversations in the Exhibits Hall with the 180 exhibitors, plus he heard a lot of positive feedback about the excellent professional development sessions. President LaPorta was also pleased to share the results of a very successful fundraising effort for Best Buddies, Maryland: Attendees donated \$1,700. ASBO MD&DC will add \$1,000 as its matching funds from the ASBO CARES budget line item to total \$2,700 to the cause. A special thank you was extended to all who donated.

Introduction of the Monday Keynote Speaker, President LaPorta

Michelle Prince is the best-selling author of her first book, "Winning In Life Now." She has gone on to author dozens of additional books and products in the areas of achievement, motivation, productivity and success. She owns her own publishing company and is the founder of the "Book Bound Workshop" which helps soon-to-be authors get their story "out of their head and onto paper." Michelle knows we all have a story and is passionate about helping others tell their stories so they can impact other people's lives. Michelle has worked for Zig Ziglar and since has been asked to be a Ziglar motivational speaker. Keynote Presentation by Michelle Prince.

Thanks to Michelle Prince and transition information, President LaPorta

President LaPorta thanked Michelle Prince for her encouraging words. The education sessions begin at 9:45 a.m. and the Exhibits Hall is now open, with dedicated time from 10:45 a.m.-12:00 p.m. All are encouraged to return for the Tuesday lunch buffet, followed by the Business Meeting to install the 2017/18 officers and presentation of several more awards.

Tuesday, May 23, 2017, Fourth General P.M. Session

Fourth General Session, President LaPorta

Call to order at 1:00 p.m.

Presentation of the Paul B. Bell Award, President LaPorta and Emeritus Member, Ken Nickoles

In 1995, ASBO established the Paul B. Bell Award. It is named to honor the 1993-94 Past President from Howard County, Paul Bell. Mr. Ken Nickoles, as an ASBO MD&DC leader at that time was privileged to have known Paul Bell. Mr. Nickoles shared some precious memories and then presented the recipient of this year's award to: Nancy Codner, Supervisor of Purchasing of Carroll County. Nancy, as the 2008-09 Past President of ASBO MD&DC, has demonstrated a special commitment to the children and taxpayers of MD and DC. Nancy has continued to be a devoted member who has volunteered in many capacities for this organization over many years and is currently serving on the Exhibits Committee. Mrs. Codner was awarded a plaque and a special gold watch/necklace.

CEASOM Presentation, Executive Director of CEASOM (Council of Educational, Administrative, and Supervisory Organizations of Maryland) Mrs. Denise Hershberger

Mrs. Hershberger presented a slate plaque to President LaPorta on behalf of CEASOM as a token of support and recognition for Jeff's exceptional leadership as ASBO MD&DC President in 2016/17.

Outgoing Board Member Recognitions, President LaPorta

- Immediate Past President, Vicky Mayle
- Directors-at-Large, Tim Thornburg, Bridgette Hurt and BiJaya Devkota (both Bridgette & Bijaya were filling final year of vacated positions).

Swearing-In of the 2017/18 Officers, ASBO International Past President Brenda Burkette

- Jeff LaPorta, Immediate Past President
- Vincent Tolbert, President
- Chris Hauge, President Elect
- Christina Gates-Gray, Vice-President
- Suzanne Jones, Secretary
- Tim Brooke, Treasurer
- John Cavanaugh, Director-at-Large
- Les Douglas, Director-at-Large
- Steve Starmer, Director-at-Large
- Bridgette Hurt, Director-at-Large
- Craig Blackwell, Director-at-Large

Exchange of Gavel to Incoming President Vince Tolbert, President LaPorta

Acceptance Speech, President-Elect Tolbert

Presentation of gift to Outgoing President Jeff LaPorta, President-Elect Tolbert

Farewell Speech, President LaPorta

Recess from Tuesday P.M. session, President LaPorta

The Business Meeting is in recess until 8:30 a.m., Wednesday, at the 67th Street, Holiday Inn (the conference hotel) for a personal finance management and retirement planning presentation by Dan Rooner and Omar Jennings of AXA.

Wednesday, May 24, 2017 - Closing Session

After the breakfast at 67th Street, Holiday Inn's Ball Room,
Meeting called to order at 9:05 a.m., President Elect Tolbert

Invocation and Pledge of Allegiance, President Elect Tolbert

Introduction of Presentation, President Elect Tolbert

AXA Advisors, Dan Rooner and Omar Jennings were introduced. The presentation is to reinforce that often we find ourselves too busy taking care of our districts' finances and needs that it leaves little time and energy to dedicate the appropriate time and effort to our own personal finance needs.

Appreciation and Special Thanks to AXA Advisors, President Elect Tolbert

Student Scholarship Announcements, Scholarship Chair, Marget Ellen Kalmanowicz

The Dwight Jacobus Scholarship Committee now provides ten college scholarships annually. (Recipients are listed in the Program on Page 13) This year, five will be current college attendee renewals and five will be first-time recipients as graduating high school seniors. A rigorous selection process while evaluating grades, current course load, recommendation letters, and overall application contents was performed by the Scholarship Committee. They are very confident in their selections and are pleased to award the 2017/18 college scholarships.

Award of ASBO door prizes and concluding remarks, President Elect Tolbert

Motion: "To adjourn the 65th Annual Conference Meeting," by Tim Brooke, second by Melvin Burley. The vote to approve the adjournment was unanimous.

Meeting Adjourned at 11:30 a.m., Wednesday, May 24, 2017.

Documents submitted at this Annual Conference meeting: (attached to the official filing)

- 1 Program (Includes Nominations, Committee Members, Dwight Jacobus Scholarship Recipients, Sponsors, Exhibitors)
- 2 Minutes of Fall Conference Meeting - November 4, 2016 (Secretary Jones)
- 3 Treasurer's Report of May, 2017 (Treasurer Brooke)

I hereby certify that the May 22-24, 2017 Annual Conference Board Meeting Minutes of ASBO MD&DC are correct and were approved by unanimous vote of the members at the 66th Fall Conference, held November 3, 2017.

Suzanne Jones, Secretary